

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Tuesday, March 08, 2011
10:00 a.m.**

**Conference Room
Zama County Office, Alberta**

PRESENT:	Bill Neufeld	Reeve
	Jacque Bateman	Councillor
	Peter F. Braun	Councillor
	Elmer Derksen	Councillor
	Dicky Driedger	Councillor
	John W. Driedger	Councillor
	Odell Flett	Councillor
	Eric Jorgensen	Councillor
	Lisa Wardley	Councillor
REGRETS:	Walter Sarapuk	Deputy Reeve
ADMINISTRATION:	William (Bill) Kostiw	Chief Administrative Officer
	Joulia Whittleton	Director of Corporate Services
	Al Hoggan	Director of Operations North
	Marion Krahn	Supervisor of Planning & Development
	Don Roberts	Zama Site Manager
	Carol Gabriel	Executive Assistant

ALSO PRESENT:

Minutes of the Regular Council meeting for Mackenzie County held on March 8, 2011 at the Conference Room, Zama County Office, Alberta.

CALL TO ORDER: 1. a) Call to Order

Reeve Neufeld called the meeting to order at 10:08 a.m.

AGENDA: 2. a) Adoption of Agenda

MOTION 11-03-213 MOVED by Councillor J. Driedger

That the agenda be adopted with the following additions:

- 10. h) Ag Land Expansion
- 13. a) Fire Invoice #10941 – N. Klassen (HL Rural)
- 15. d) Footner Forest Products

- 15. e) Grow North, REDI, Mascoma
- 10. i) REDI: Strategic Planning Survey
- 10. j) Clearing Road Allowance
- 10. k) Teleconferencing for In-Camera Sessions

CARRIED

**ADOPTION OF
PREVIOUS MINUTES:**

- 3. a) Minutes of the February 23, 2011 Regular Council Meeting**

MOTION 11-03-214

MOVED by Councillor Bateman

That the minutes of the February 23, 2011 Regular Council meeting be adopted as presented.

CARRIED

**BUSINESS ARISING
OUT OF THE MINUTES:**

- 4. a) None**

GENERAL REPORTS:

- 6. a) Community Sustainability Committee Meeting Minutes – December 13, 2010**

MOTION 11-03-215

MOVED by Councillor Wardley

That the Community Sustainability Committee meeting minutes of December 13, 2010 be received for information.

CARRIED

- 6. b) Mackenzie Housing Management Board Meeting Minutes – January 31, 2011**

MOTION 11-03-216

MOVED by Councillor J. Driedger

That the Mackenzie Housing Management Board meeting minutes of January 31, 2011 be received for information.

CARRIED

- 6. c) Finance Committee Meeting Minutes – January 10, 2011**

MOTION 11-03-217

MOVED by Councillor Braun

That the Finance Committee meeting minutes of January 10,

2011 be received for information.

CARRIED

**6. d) Municipal Planning Commission Meeting Minutes –
February 1, 2011**

MOTION 11-03-218

MOVED by Councillor Wardley

That the Municipal Planning Commission Meeting Minutes of February 1, 2011 be received for information.

CARRIED

**6. e) Agricultural Land Use Planning Committee Meeting
Minutes – November 2, 2010 and February 2, 2011**

MOTION 11-03-219

MOVED by Councillor Wardley

That the Agricultural Land Use Planning Committee meeting minutes of November 2, 2010 and February 2, 2011 be received for information.

CARRIED

6. f) Agricultural Service Board Meeting Minutes

MOTION 11-03-220

MOVED by Councillor D. Driedger

That the Agricultural Service Board meeting minutes be received for information.

CARRIED

TENDERS:

8. a) None

**COUNCIL COMMITTEE,
CAO AND DIRECTORS
REPORTS:**

9. a) Council Committee Reports

Councillor Flett reported on the Community Education Council meeting, Land Use Bylaw public meetings in High Level, Fort Vermilion, and Zama, Parks & Recreation Committee meeting, Fort Vermilion Recreation Board meeting, AAMDC Zone meeting, Northeast Community Adult Learning Council meeting, Fort Vermilion Building Committee meeting, and the

Communications Committee meeting.

Councillor Jorgensen reported on the Fort Vermilion Recreation Board AGM, AAMDC Zone meeting, Land Use Bylaw public meetings, Fort Vermilion Building committee, and the meeting with Public Lands.

Councillor J. Driedger reported on the Land Use Bylaw public meetings, Municipal Planning Commission, Mackenzie Library Board, Tompkins Crossing, Equipment Committee meeting, AJA Friesen Road, AAMDC Zone meeting, Mackenzie Housing Management Board meeting, Communications Committee meeting, Rural Waterline Committee meeting, and the Inter-municipal Planning Commission meeting.

Councillor Wardley reported on the Land Use Bylaw public meetings, Mackenzie Library Board, Parks & Recreation Committee meeting, Business Planning Workshop, REDI meeting, and the Zama library grand opening.

Councillor D. Driedger reported on the Parks & Recreation Committee, AAMDC Zone meeting, Grow North hearing, Meeting with the Hon. Frank Oberle, and the Business Planning workshop.

Reeve Neufeld reported on the AAMDC Zone meeting and the NRCB hearing.

MOTION 11-03-221

MOVED by Councillor Flett

That all Councillors be authorized to receive per diems for attending the NRCB hearing on March 1, 2011 in High Level and the Land Use Bylaw public meetings.

CARRIED

Councillor Bateman reported on the Inter-municipal Planning Commission, Land Use Bylaw public meetings, meeting with SRD, and the meeting with Ainsworth.

Councillor Braun reported on the Finance Committee meeting, FCM Conference, Parks & Recreation Committee meeting, meeting with the Hon. Frank Oberle, and the REDI Tourism meeting.

Councillor Derksen reported on the Municipal Planning

Commission meeting, AAMDC Zone meeting, Land Use Bylaw public meetings, Rural Waterline Committee meeting, NRCB hearing, and the Equipment Committee meeting.

MOTION 11-03-222

MOVED by Councillor Flett

That the Council committee reports be received for information.

CARRIED

9. b) CAO and Director Reports

MOTION 11-03-223

MOVED by Councillor Wardley

That the Chief Administrative Officer and Director reports be received for information.

CARRIED

Reeve Neufeld recessed the meeting at 11:28 a.m. and reconvened the meeting at 12:23 p.m.

**CORPORATE
SERVICES:**

**10. a) Policy ADM033 Personal Vehicle Allowance Rate
Structure**

MOTION 11-03-224

MOVED by Councillor Wardley

That Policy ADM033 Personal Vehicle Allowance Rate Structure be revised as amended.

CARRIED

10. b) 2010 Capital Projects – Over Budget

MOTION 11-03-225
(requires 2/3)

MOVED by Councillor Braun

That the 2010 capital projects over expenditures of \$264,495 be funded as follows: \$5,127 through operating fund and \$259,368 through reserves as recommended.

CARRIED

10. c) Tax Roll 410916 – Distress Warrant

MOTION 11-03-226
(requires 2/3)

MOVED by Councillor Wardley

That Administration be authorized to issue a Distress Warrant against property tax roll 410916.

CARRIED

DELEGATIONS:

5. a) Grow North Inc. – 1:00 p.m. (In-Camera)

Mike Mihaly, Manager, and Clarke McAskile, Secretary, were present to discuss the Grow North project with Council.

MOTION 11-03-227

MOVED by Councillor Jorgensen

That Council move in-camera at 12:44 p.m.

CARRIED

MOTION 11-03-228

MOVED by Councillor J. Driedger

That Council move out of camera at 1:15 p.m.

CARRIED

Reeve Neufeld recessed the meeting at 1:15 p.m. and reconvened the meeting at 1:29 p.m.

PUBLIC HEARINGS:

7. a) Bylaw 795-11 Land Use Bylaw Amendment to Rezone Part of SE 21-110-15-W5M from Agricultural District 1 “A1” to Rural Industrial District 1 “RI1” (Fitler Pit Area)

Reeve Neufeld called the public hearing for Bylaw 795-11 to order at 1:29 p.m.

Reeve Neufeld asked if the public hearing for proposed Bylaw 795-11 was properly advertised. Marion Krahn, Supervisor of Planning and Development, answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Neufeld asked the Development Authority to outline the proposed land use bylaw amendment. Marion Krahn, Supervisor of Planning and Development, presented the Development Authority’s submission and indicated that first reading was given on February 8, 2011.

Reeve Neufeld asked if Council has any questions of the proposed land use bylaw amendment. There was a question

regarding exact land location and size.

Reeve Neufeld asked if any submissions were received in regards to proposed Bylaw 795-11. No submissions were received.

Reeve Neufeld asked if there was anyone present who would like to speak in regards to the proposed Bylaw 795-11. There was no one present to speak to the proposed bylaw.

Reeve Neufeld closed the public hearing for Bylaw 795-11 at 1:32 p.m.

MOTION 11-03-229

MOVED by Councillor Derksen

That second reading be given to Bylaw 795-11, being a Land Use Bylaw amendment to rezone Part of SE 21-110-15-W5M from Agricultural District 1 "A1" to Rural Industrial District 1 "RI1".

CARRIED

MOTION 11-03-230

MOVED by Councillor Braun

That third reading be given to Bylaw 795-11, being a Land Use Bylaw amendment to rezone Part of SE 21-110-15-W5M from Agricultural District 1 "A1" to Rural Industrial District 1 "RI1".

CARRIED

10. d) Industrial Water Rate

MOTION 11-03-231

MOVED by Councillor Bateman

That the industrial water rate be TABLED to the next meeting.

CARRIED

10. e) Business Plan

MOTION 11-03-232

MOVED by Councillor Wardley

That the 2011 – 2014 Business Plan be approved as presented.

CARRIED

MOTION 11-03-233

MOVED by Councillor Flett

That Administration undertake an assessment of the current situation and bring forward recommendations to Council regarding options for improvement for the items identified as a result of the sustainability self assessment held at the Business Plan workshop on March 2, 2011.

CARRIED

10. f) ThinkLocalMarket.Com

MOTION 11-03-234

MOVED by Councillor Wardley

That all Councillors be authorized to attend the Think Local Market grand opening on April 27, 2011 and that the Council meeting be moved to April 28, 2011.

CARRIED

10. g) June 15, 2011 Regular Council Meeting

MOTION 11-03-235

MOVED by Councillor Bateman

That the June 15, 2011 regular council meeting be changed to June 9, 2011.

CARRIED

10. h) Ag Land Expansion (ADDITION)

MOTION 11-03-236

Requires unanimous

MOVED by Councillor Flett

That the request to construct a drainage channel east from SW 6-105-13-W5 to SE 1-105-13-W5 for new lands on County road allowance be TABLED to the next meeting for more information.

DEFEATED

MOTION 11-03-237

Requires unanimous

MOVED by Councillor Wardley

That the request to construct a drainage channel east from SW 6-105-13-W5 to SE 1-105-13-W5 for new lands on County road allowance be referred to the Agriculture Service Board for

action.

Councillor J. Driedger requested a recorded vote.

In Favor:

Councillor Derksen
Councillor Braun
Councillor Bateman
Reeve Neufeld
Councillor D. Driedger
Councillor Wardley
Councillor Jorgensen
Councillor Flett

Opposed:

Councillor J. Driedger

DEFEATED

MOTION 11-03-238

Requires unanimous

MOVED by Councillor Derksen

That the request to construct a drainage channel east from SW 6-105-13-W5 to SE 1-105-13-W5 for new lands on County road allowance be approved as presented and that administration ensure proper procedure is followed.

Councillor Braun requested a recorded vote.

CARRIED UNANIMOUSLY

10. i) REDI: Strategic Planning Survey (ADDITION)

MOTION 11-03-239

Requires Unanimous

MOVED by Councillor Jorgensen

That all Councillors complete the REDI: Strategic Planning Survey and forward to Councillor Wardley as soon as possible.

DEFEATED

MOTION 11-03-240

Requires Unanimous

MOVED by Councillor Bateman

That the REDI: Strategic Planning Survey be received for information.

CARRIED

10. j) Clearing Road Allowance (ADDITION)

MOTION 11-03-241

MOVED by Councillor Bateman

Requires Unanimous

That approval be given for the clearing of a road allowance located on SE 30-104-15-W5M for public use, subject to the developer getting Sustainable Resource Development (SRD) approval.

CARRIED UNANIMOUSLY

Reeve Neufeld recessed the meeting at 2:53 p.m. and reconvened the meeting at 3:03 p.m.

**10. k) Teleconferencing for In-Camera Sessions
(ADDITION)**

MOTION 11-03-242
Requires Unanimous

MOVED by Councillor Jorgensen

That administration investigate what other municipalities do regarding teleconferencing during in-camera sessions.

CARRIED UNANIMOUSLY

**OPERATIONAL
SERVICES:**

11. a) Gravel Crush and Supply

MOTION 11-03-243

MOVED by Councillor Wardley

That the Gravel crushing contract be awarded to Knelsen Sand and Gravel for Schedules A, B & C; and that Schedule D be deleted from the gravel crushing contract.

CARRIED

MOTION 11-03-244

MOVED by Councillor Bateman

That the gravel supply contract for the Tompkins area be awarded to Tompkins Sand & Gravel at a bid price of \$7.38 per tonne.

CARRIED

11. b) Truck Purchase – Incoming CAO

MOTION 11-03-245

MOVED by Councillor Flett

That the purchase of a new pickup truck for the incoming CAO be awarded to the lowest qualifying bid as presented.

CARRIED

**PLANNING &
DEVELOPMENT:**

- 12. a) Bylaw 800-11 Land Use Bylaw Amendment to Rezone Plan 942 2756, Block 21, Lot 13 from Mobile Home Subdivision District 2 "MHS2" to Hamlet Residential District "HR1" (La Crete)**

MOTION 11-03-246

MOVED by Councillor Braun

That first reading be given to Bylaw 800-11, being a Land Use Bylaw amendment to rezone Plan 942 2756, Block 21, Lot 13 from Mobile Home Subdivision District 2 "MHS2" to Hamlet Residential District 3 "HR3".

CARRIED

MOTION 11-03-247

MOVED by Councillor Bateman

That Council grant a variance of the Boarding/Rooming House maximum guest room restriction to allow 7 guest rooms for the building proposed on Plan 942 2756, Block 21, Lot 13 and that the variance be subject to an approved Development Permit and compliance with the conditions contained therein.

DEFEATED

- 12. b) Bylaw 801-11 Road Closure Bylaw – Forestry Road FRD 570002 NE 6-104-14-W5M, SW 6-104-14-W5M, & SE 6-104-14-W5M (Old Buffalo Head Tower Road)**

MOTION 11-03-248

MOVED by Councillor Bateman

That first reading be given to Bylaw 801-11, being a Road Closure Bylaw for the closure of Part of Forestry Road Designation 570002, which runs through Part of NW 6-104-14-W5M, SW 6-104-14-W5M, and SE 6-104-14-W5M.

CARRIED

**EMERGENCY &
ENFORCEMENT
SERVICES:**

- 13. a) Fire Invoice # 10941 – N. Klassen (HL Rural) (Addition)**

MOTION 11-03-249

Requires unanimous

MOVED by Councillor Derksen

That the Finance Committee be authorized to discuss fire invoicing issues with the Town of High Level.

CARRIED

**INFORMATION /
CORRESPONDENCE:**

14. a) Information / Correspondence Items

MOTION 11-03-250

MOVED by Councillor Bateman

That the information/correspondence items be accepted for information purposes.

CARRIED

IN CAMERA SESSION:

MOTION 11-03-251

MOVED by Councillor Flett

That Council move in-camera to discuss issues under the Freedom of Information and Protection of Privacy Regulations 18 (1) at 4:13 p.m.

- 15. a) Personnel
- 15. b) Ambulance Buildings Negotiations with AHS
- 15. c) Temporary Road within N ½ 26-104-14-W5M to Part of SE 26-104-14-W5M (Plan 002 3789, Block 1, Lot 1) (Savage Prairie Area) (Bylaw 783-10)
- 15. d) Footner Forest Products
- 15. e) Grow North, REDI, Mascoma

CARRIED

MOTION 11-03-252

MOVED by Councillor Derksen

That Council move out of camera at 5:27 p.m.

CARRIED

IN CAMERA SESSION:

15. a) Personnel

MOTION 11-03-253

MOVED by Councillor Wardley

That the personnel update be received for information.

CARRIED

15. b) Ambulance Buildings Negotiations with AHS

MOTION 11-03-254

MOVED by Councillor Derksen

That the Finance Committee be authorized to negotiate with Alberta Health Services regarding ambulance buildings as discussed.

CARRIED

15. c) Temporary Road within N ½ 26-104-14-W5M to Part of SE 26-104-14-W5M (Plan 002 3789, Block 1, Lot 1) (Savage Prairie Area) (Bylaw 783-10)

MOTION 11-03-255

MOVED by Councillor Braun

That the temporary road within N ½ 26-104-14-W5M to Part of SE 26-104-14-W5M (Plan 002 3789, Block 1, Lot 1) (Savage Prairie Area) (Bylaw 783-10) be received for information.

CARRIED

15. d) Footner Forest Products (ADDITION)

MOTION 11-03-256

MOVED by Councillor J. Driedger

That the Footner Forest Products update be received for information.

CARRIED

15. e) Grow North, REDI, Mascoma (ADDITION)

MOTION 11-03-257

MOVED by Councillor Wardley

That a letter be sent to Grow North Inc. stating that the County will abstain from making a decision regarding the Grow North property request until the decision of the NRCB is received, subject to an official request in writing being received from Grow North Inc.

CARRIED

NEXT MEETING DATE:

16. a) Regular Council Meeting
Wednesday, March 30, 2011

10:00 a.m.
Conference Room, La Crete County Office

ADJOURNMENT: **17. a) Adjournment**

MOTION 11-03-258 **MOVED** by Councillor D. Driedger

That the Council meeting be adjourned at 5:40 p.m.

CARRIED

These minutes were approved by Council on March 30, 2011.

Bill Neufeld
Reeve

William Kostiw
Chief Administrative Officer
